

CHARTER

CIVILIAN COMMUNITY CORPS ADVISORY BOARD

PURPOSE

The Civilian Community Corps Advisory Board (hereinafter referred to as the "Board") will advise and support the Director of the Civilian Community Corps (hereinafter referred to as "CCC") on the development and implementation of its programs.

AUTHORITY

42 U.S.C. § 12623 of the National and Community Service Act of 1990, as amended (hereinafter referred to as the "Act").

This Board is governed by the provisions of Public Law 92-463, as amended (5 U.S.C. Appendix 2), which sets forth standards for the formation and use of advisory boards. Section 14 of the Federal Advisory Committee Act (5 U.S.C. Appendix 2), however, does not apply to this Board.

FUNCTION

The Board's fundamental responsibility will be to assist CCC's Director (hereinafter referred to as the "Director") and staff with the implementation of CCC's service programs. The Board's mission is to carry out the following functions: 1) advise the Director and staff on CCC policy and programs; 2) assist in developing a long-term strategy; 3) facilitate the pooling of national, state, and local resources; 4) review program progress and direction and 5) assist in evaluating CCC's service programs.

Committees will be established, as needed, to address specific areas of program implementation. These committees will be staffed by members of the Board. These committees also will report directly to the Board.

These committees will, among other things, serve as resources; provide policy and program recommendations in areas of personal and professional expertise; make recommendations concerning long-range strategic planning, and implementation of goals and objectives; consult with corps members, communities served, cadre, volunteers and staff in the periodic review of the adequacy and validity of CCC's mission, goals, and objectives; consider and make recommendations for procuring program resources; and conduct substantive reviews of the Board's performance and make recommendations to the Director based on those findings.

STRUCTURE

The Board will consist of no more than 35 members. These members include the Chief Executive Officer of the Corporation for National and Community Service, the Secretary of Labor, the Secretary of Defense, the Secretary of the Interior, the Secretary of Agriculture, the Secretary of Education, the Secretary of Housing and Urban Development, and the Chief of the National Guard Bureau.

The other 27 members will be appointed by the Director. The Director will appoint individuals from among persons who are broadly representative of educational institutions, voluntary organizations, industry, youth and labor unions. These members will serve a term of three years, except that initially one third of these members will serve one year terms, one third will serve two year terms and the rest will serve three year terms.

The Director may appoint a Board member-or Board members to serve as the initial chairperson or co-chairpersons. However, each subsequent chairperson will be elected by the Board from among its members. The Board may also elect a vice chairperson from among its membership and any other officers as the Board deems appropriate.

Where appropriate, advice may be sought by the Board from consultants.

Management and support services will be provided by the CCC.

MEETINGS

The Board must meet not less than two times a year at the Director's discretion. These meetings will be open to the public except as determined otherwise by the Director pursuant to the Government in the Sunshine Act, 5 U.S.C. § 552b; notice of all meetings will be given to the public. Meetings will also be conducted, and records of the proceedings kept, as required by applicable law and regulations.

COMPENSATION

Members will not receive compensation for serving on the Board. They, however, will be able to receive per diem and travel expenses, as authorized by Section 5703, Title 5, U.S. Code, for persons in the Government service employed intermittently.

ANNUAL COST ESTIMATE

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Estimated annual cost for operating the Board, including per diem and travel expenses for members, but excluding staff support, is \$100,000. Estimate of annual person-years of staff support is at an estimated cost of \$100,000.

This charter was filed at the Library of Congress on April 29, 1994.



Donald L. Scott
Director of the Civilian Community Corps